



EDUCATOR KIT / PRINT OR TYPE BESIDE IT

Speaking Practice Reflection Kit

A four-page, reusable worksheet for planning one speaking task, noticing evidence, choosing one next drill, and reflecting without turning practice into a grade.

GOAL	TASK	EVIDENCE	NEXT DRILL
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How to use it

Use one copy for one learner and one bounded speaking task. Complete page 2 before practice, page 3 after the first attempt, and page 4 after a comparable retest. Keep observations descriptive: what the listener understood, where repair was needed, and what changed.

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|---|--|
| ☐ Learner chooses or confirms the task | ☐ One observable outcome is agreed |
| ☐ Feedback is limited to one priority | ☐ Retest changes only one condition |
| ☐ Access supports remain available | ☐ Recordings require informed agreement |

Important boundary

The LinguaLive Speaking Practice Score and this kit are self-reflection and planning aids. Do not use either to assign grades, diagnose a learning need, certify ability, compare learners, or make school, employment, immigration, or clinical decisions.



01 / BEFORE PRACTICE

Define the communication task

Learner / group

Date and language

Context or scenario

What should the listener understand or do?

Write one observable outcome, not 'be fluent' or 'sound better'.

What makes this task real?

Name the role, information gap, decision, constraint, or follow-up that requires interaction.

Choose one practice focus

☐ Retrieval - words arrive in time☐ Repair - recover when meaning breaks☐ Interaction - respond and follow up☐ Clarity - key meaning is intelligible☐ Transfer - use it in a changed task☐ Pressure - maintain the task under limits**Access and support plan**

Planning time, visual prompt, captions, typed mode, slower playback, breaks, partner choice, or another support.

Evidence to keep

Choose only what is needed: task note, exact phrase, timestamp, listener response, or agreed recording.



02 / AFTER THE FIRST ATTEMPT

Notice before correcting

What happened in the task?

Describe task completion and the listener's response before judging language form.

One consequential moment

Copy the exact words or mark the smallest moment that changed meaning, timing, interaction, or listener effort.

Feedback confidence

What is directly observable? What is an interpretation? What still needs a reliable source or qualified reviewer?

One next drill

Write a small task that targets the moment without rehearsing one fixed script.

Feedback agreement

☐ Learner asked for this feedback☐ Original meaning was preserved☐ Only one priority was selected☐ Correction confidence was stated

03 / RETEST AND NEXT DECISION

Check transfer, not perfection

Comparable retest

Keep the goal and practice focus; change one detail, person, prompt, or time condition.

What transferred?

Record what survived the changed task and what still required repair or support.

Choose the next decision

☐ Retire - outcome is stable enough

☐ Repeat - same drill, new prompt

☐ Change - use a different drill

☐ Escalate - verify with a source/person

☐ Reduce pressure or complexity

☐ Increase variation or follow-ups

Next session note

Write one sentence: next task, focus, support, and the evidence you will keep.

Six-session pattern scan

Session	Task	Focus	Evidence	Next decision
1				
2				
3				
4				
5				
6				

Privacy reminder: keep only the minimum evidence needed. Do not upload or share learner recordings, names, health information, or sensitive personal details without an approved purpose, informed agreement, and the required institutional controls.